


# EMERGENCY ACTION PLAN



# CAMP BLESSING TEXAS EAP

	<b>Title:</b> Camp Blessing Texas Emergency Action Plan APPROVED by DSHS	
	<b>Issued:</b> 5/19/26	<b>Revision:</b> 1.2
	<b>Approval:</b> Greg Anderson, Executive Director	

Amendment Record			
Date	Revision Number	Initials	Amendment
3/10/2026	1	GMA	Original Issue – DSHS Submission
4/20/26	1.1	GMA	Amended Issue following noted DSHS deficiencies
5/8/26	1.2	GMA	Amended Issue following noted DSHS deficiencies on 5-8-26
5/19/26	1.2	GMA	Approved by DSHS – No amendments following 5-8-26 submission

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**Flexibility Disclaimer:** This plan is intended to provide clear, actionable guidance for responding to emergencies; however, not all situations can be anticipated. Conditions at the scene may require responders to adapt or deviate from these procedures when doing so is in the best interest of camper or staff safety. Any deviation from established procedures is permitted with the approval of the Incident Commander or Safety Officer and shall be based on sound judgement and situational needs.

# CAMP BLESSING TEXAS EAP

## 1.0 Purpose

This plan provides information to support the response to incidents and emergencies related to camp operations for Camp Blessing Texas in Brenham, Texas, in compliance with the *Texas Youth CAMPER Act*, the *Heaven's 27 Camp Safety Act*, and *Texas Health and Safety Code § 141.0091*.

## 2.0 Scope

This plan applies to Camp Blessing Texas staff, volunteers, campers, and visitors with emergency response roles and responsibilities during all onsite and offsite activities, including transportation.

## 3.0 Emergency Response Framework

The Emergency Response Framework defined in this plan incorporates the use of the National Incident Management System (NIMS) and the Incident Command System (ICS) principles for incident management and coordination.

Plans, training, and exercises utilize ICS to apply a single chain of command, unity of leadership, and a managed span of control. The Emergency Response Framework establishes cascading response and support teams that may be used during emergencies. Team composition, roles and responsibilities are further outlined below.

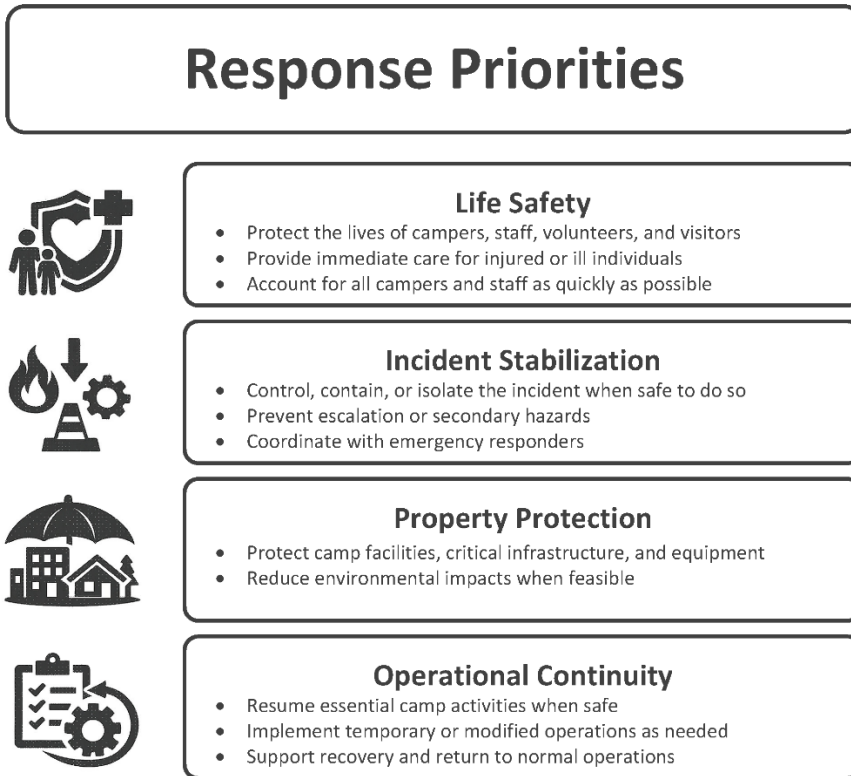
When external emergency responders are engaged, the camp's Incident Commander (IC) will integrate into a Unified Command with responding agencies, providing site-specific knowledge and supporting coordinated decision-making under the Incident Command System.

# CAMP BLESSING TEXAS EAP

## 3.1 Response Priorities

Four overarching response priorities are outlined to guide response teams in setting objectives.

Figure 1: Response Priorities



## 3.2 Roles and Responsibilities

This section identifies the key emergency response roles and their general responsibilities to support an organized, coordinated, and effective response to emergency events. Detailed duties and procedures for each role are provided in the subsection below.

### 3.2.1 Emergency Response Team (ERT)

Roles and responsibilities of **Primary** positions include:

- **Incident Commander (IC)** is responsible for all aspects of emergency response, including activation of response teams, and is typically assumed by the Camp Director.
- **Safety Officer** is responsible for collecting personnel accountability reports, verifying full accountability, and reporting to the Incident Commander.
- **Medical Officer** is responsible for providing medical attention to campers and staff and communicating with 9-1-1 for all medical emergencies and medical support requests.

Roles and responsibilities of **Support** positions include:

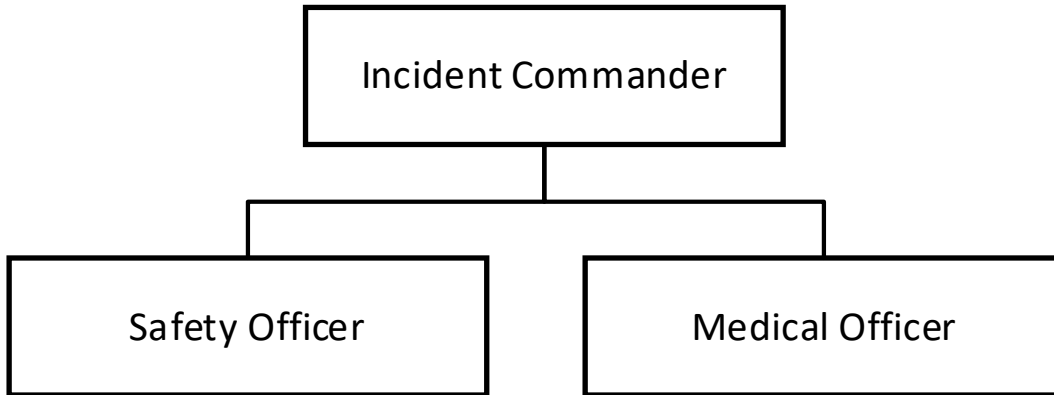
- **Camp Staff** are responsible for alerting nearby campers and staff to incidents or emergencies that require action.
- **Cabin/Activity Staff** are responsible for leading campers to the designated assembly area, establishing personnel accountability, and reporting accountability to the Safety Officer.

# CAMP BLESSING TEXAS EAP

## Additional Support

- **Emergency Preparedness Coordinator** is designated by the camp and is responsible for the development, distribution, maintenance, testing, and activation of this Emergency Action Plan, and may serve in any Primary role of the ERT.

### 3.2.2 Organization Chart (ERT)



### 3.3 Training & Exercises

The camp will conduct emergency preparedness training and exercises intended to ensure that camp staff, volunteers, and campers understand emergency procedures and are prepared to respond appropriately during an emergency event. All required training, orientations, and exercises will be developmentally appropriate for the individuals or campers receiving the training (age and comprehension) and will be documented and maintained as required by law. All training will be conducted by qualified camp personnel and updated annually as needed.

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## 3.3.1 Training

Emergency preparedness training will be provided to all camp staff at least annually and prior to assuming supervisory responsibilities. Staff training will include, at a minimum:

- Review of the camp's EAP
- Role-specific duties and responsibilities during an emergency
- Emergency communication procedures
- Evacuation, shelter-in-place, and accountability procedures, and
- Response actions for applicable emergency events

Each staff member will receive a copy of the current EAP and will be instructed on the procedures to follow during an emergency. Additional response resources may be provided during training sessions, such as quick reference cards. Completion of required training will be documented via a signed form that will be uploaded and retained on Google Drive. The Emergency Preparedness Coordinator, Safety Officer and Medical Officer will conduct all trainings.

All signed completion forms and any other training records from staff will be uploaded to Google Drive. The Camp Program Director will track and maintain all training records relating to staff training.

## 3.3.2 Camper Safety Orientation

The camp will conduct a safety orientation within 48 hours after the beginning of each camp session. The safety orientation will be age and developmentally appropriate and will include, at a minimum:

- Identification of camp boundaries and potential hazards
- Instructions on expected behavior during an emergency, and
- Guidance on actions campers are to take during an emergency, consistent with the camp's Emergency Action Plan

The camper safety orientation may include walkthroughs, demonstrations, or drills, as appropriate, to familiarize campers with emergency procedures, evacuation routes, and designated assembly areas. Camper participation will be supervised by trained staff and conducted in a manner that minimizes fear or distress. Completion of the safety orientation will be documented.

Additional drills or exercises may be conducted as required by DSHS rules or as determined necessary by the camp to address identified risks, hazards, or site-specific conditions.

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## 4.0 Communication

This section establishes the communication framework and procedures to be used before, during, and after an emergency event. It defines how information will be shared internally and externally to support timely decision-making, coordinate response actions, and the safety and accountability of campers, staff, and visitors.

### 4.1 Internal Communication

#### 4.1.1 Staff

Upon identification of an emergency or potential emergency condition, camp staff will immediately notify the emergency to the Emergency Preparedness Coordinator (EPC) or designee using the fastest available communication method. Reports should include, at a minimum:

- The name of the person reporting the incident
- The location of the incident
- The type of incident, and
- Known or suspected injuries or hazards

Upon receipt of the report, the EPC will assess the situation and activate the appropriate emergency procedures. The Incident Commander, Safety Officer, and Medical Officer (if required) will assume their positions. The EPC will communicate instructions to staff using established primary and backup communication methods (e.g., radios, mobile phones, public address systems, etc.), including role designations, as necessary.

Staff will acknowledge and carry out assigned instructions and will relay updated information according to the response organization (see section 3.2). If normal communication systems are unavailable, staff will implement alternate communication procedures to maintain coordination and accountability.

As required by the *Texas Health and Safety Code § 141.0092*, the camp maintains two broadband internet connections through distinct service providers to ensure continuity of communication during emergencies.

#### 4.1.2 Camper

Once emergency procedures are activated, camp staff will promptly communicate clear, calm, and age-appropriate instructions to campers. Staff will:

- Direct campers to follow established emergency actions (e.g., evacuate, shelter in place, remain with assigned groups)
- Use pre-identified signals or verbal commands, as appropriate
- Always maintain supervision and accountability of campers, and
- Provide reassurance to minimize fear or confusion

Campers will not be responsible for initiating communications during an emergency. All instructions will be delivered by trained staff in accordance with the Emergency Action Plan.

### 4.2 External Communication

#### 4.2.1 Emergency Assistance

When emergency assistance is required, the Incident Commander or designee will contact appropriate external response agencies (e.g., 9-1-1, law enforcement, fire services, emergency medical services) without delay. The caller will provide, at a minimum:

# CAMP BLESSING TEXAS EAP

- The camp's name and physical address
- The type of emergency and current conditions
- The number of individuals involved or affected
- Known injuries or hazards, and
- Access instructions for responding agencies

The Incident Commander or their designee will coordinate communications with responding agencies upon their arrival and will continue to provide updates as requested.

## 4.2.2 Media

If contacted by the media, camp staff and volunteers will refer all inquiries to the designated camp spokesperson (typically the Incident Commander). Only the authorized spokesperson will provide statements or information to the media. This approach is intended to ensure accurate, consistent messaging and to protect the privacy of campers and staff.

### **What to say if contacted by the media:**

“Thank you for your interest in Camp Blessing Texas. I am not authorized to speak on behalf of the camp, but I would be happy to put you in touch with our media representative.”

## 4.2.3 Family

All families will be notified if any portion of the camp is located within a floodplain. This notification is given via a signed form acknowledging their awareness within the camp registration process. These forms are retained as part of the system record within the UltraCamp registration software system. The Camp Program Director is responsible for maintaining this system in coordination with UltraCamp as a third-party vendor.

As soon as it is practicable following an emergency event involving campers, the Incident Commander or designee will initiate notifications to parents or legal guardians. Notifications will:

- Provide verified and factual information
- Include instructions, if any, for family actions (e.g., pick-up procedures), and
- Be updated as additional information becomes available

Family notifications will be coordinated with emergency responders, when applicable, and will be conducted in a manner that protects privacy and confidentiality.

## 4.3 Emergency Communications Equipment and Monitoring

The camp maintains and uses emergency communications equipment and monitoring procedures to provide timely warnings and instructions during emergencies.

### 4.3.1 Equipment

At a minimum, the following emergency equipment is onsite, maintained monthly by the Safety Officer, and operable:

- Weather-alert radio that
  - Provides real-time weather alerts by a professional weather service (e.g., NWS, NOAA, etc.)
  - Has a backup battery power source

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- Emergency warning/PA system capable of alerting all occupants including those who are deaf or hard of hearing that:
  - Operates without internet connectivity – Radio Frequency with FCC License
  - Has a battery backup as well as backup redundant systems/method (e.g., radios, whistles, air horns, runners)

## 4.3.1.1 Storage and Accessibility

- Communications equipment is stored in designated, known locations accessible to authorized staff
- Equipment locations are communicated during staff training and orientation
- Portable equipment may be staged or redistributed based on operational needs
- The Incident Commander is primarily responsible for the operation of the PA System and overall emergency communication methods. In the event that the Incident Commander is unavailable or unable to perform these duties, the Safety Officer will operate as a backup.

## 4.3.1.2 Inventory Maintenance

- Communications equipment inventories are reviewed at least annually
- Quantities and locations are updated as equipment is added, replaced, or removed
- Inventory records are maintained separately from this Emergency Action Plan

## 4.3.2 Monitoring

- The Incident Commander (IC) or designee will continuously monitor NWS for watches and warnings during camp operations (including overnight when campers are present)
- If applicable to camp location, the IC/designee will also monitor local river authority (or equivalent) flood/river-stage alerts

## 4.3.3 Testing, Documentation, and Certification

- Required equipment will be tested regularly by the Safety Officer and Emergency Preparedness Coordinator and prior to each camp session; backup power will be maintained in ready condition
- Tests, issues, and corrective actions will be documented
- The camp certifies that it maintains the above equipment and monitoring procedures in accordance with applicable SB1/HB1 requirements and implementing rules

## 5.0 Conflicts and Deviations

Conflicts, modifications, or requests to deviate from the guidance provided in this plan will be addressed with the Emergency Preparedness Coordinator (non-emergency situations) and the Incident Commander (emergency situations).

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## 6.0 Plan Distribution & Maintenance

### 6.1 Distribution

This plan (electronic or printed copy) will be provided to each of the following groups detailed below:

Group	Timeframe	Outcome
Camp Staff	Annually or when substantive changes are made to the plan	Acknowledgement Form Completed and stored in UltraCamp
Volunteers	Prior to 1 <sup>st</sup> day of camp	Acknowledgement Form Completed and stored in UltraCamp
Parents	Prior to 1 <sup>st</sup> day of camp	Acknowledgement Form Completed and stored in UltraCamp
Texas Department of State Health Services (DSHS)	Submitted by May 1 <sup>st</sup> (annually)	Acceptance prior to 1 <sup>st</sup> day of camp
Local Emergency Planning	Prior to 1 <sup>st</sup> day of camp and upon any update/revision	Receipt confirmed

### 6.2 Maintenance

This plan will be reviewed and updated at least annually by the Emergency Preparedness Coordinator and whenever an emergency, drill/exercise, personnel change, operational change, regulatory update, or other significant change occurs that may impact the effectiveness of the plan. Texas Department of State Health Services must be notified of any modifications to the plan. All Emergency Action Plan reviews and revisions are documented in a separate revision log. A high-level summary of revisions, including the revision date and general description of changes, is reflected in the Amendment Record of this EAP cover page for reference.

## 7.0 References

### 7.1 Regulatory References

- Heaven's 27 Camp Safety Act, Texas S.B. No. 1 (2025)
- Youth Camp Alert, Mitigation, Preparedness, and Emergency Response (Youth CAMPER) Act, H.B. No. 1 (2025)
- Texas Health & Safety Code § 141.0091
- Texas Government Code § 418.1015

# CAMP BLESSING TEXAS EAP

## 8.0 Glossary

### Terms and Definitions

<b>Accountability (Personnel Accountability)</b>	Confirming and documenting the location/status of all campers, staff, and visitors during/after an incident
<b>Activity Staff</b>	Camp personnel (employees, volunteers, chaperones, etc.) assigned to supervise, instruct, or support campers during scheduled activities
<b>All Clear</b>	Formal notification (by the IC/authorities) that the threat has ended and normal operations may resume
<b>Assembly Area</b>	Pre-designated location(s) where groups gather after evacuation for accountability and instructions
<b>Cabin Staff</b>	Camp personnel (employees, volunteers, chaperones, etc.) assigned to live with or directly supervise campers in cabins or housing areas
<b>Controlled Movement</b>	Directed movement of campers/staff to safer locations while maintaining supervision and accountability (distinct from full lockdown or full evacuation)
<b>Emergency</b>	An event requiring immediate action to protect life, health, or property
<b>Evacuation</b>	Organized relocation from an unsafe area to a designated safe location using planned routes
<b>Lockdown</b>	Protective action involving securing occupants in place, limiting visibility/movement, and restricting access
<b>Medical Emergency</b>	Condition requiring immediate medical assessment and possible EMS activation
<b>Outbreak (Communicable Disease)</b>	Increased cases of illness above expected levels within a group/camp setting
<b>Epidemic</b>	Widespread occurrence of a disease affecting large populations/regions; used as an escalation context for camp operations
<b>Reunification</b>	Controlled process for releasing campers to authorized parents/guardians following an incident
<b>Shelter-in-Place</b>	Protective action to remain indoors/secured in a designated safe area due to external hazards
<b>Spokesperson (Designated)</b>	The only individual authorized to speak to media/external audiences on behalf of the camp

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## Acronyms and Abbreviations

<b>AED</b>	Automated External Defibrillator
<b>DSHS</b>	Texas Department of State Health Services
<b>EAP</b>	Emergency Action Plan
<b>EMS</b>	Emergency Medical Services
<b>EPC</b>	Emergency Preparedness Coordinator
<b>ERT</b>	Emergency Response Team
<b>HB1</b>	House Bill 1 (Texas)
<b>IC</b>	Incident Commander
<b>ICS</b>	Incident Command System
<b>NIMS</b>	National Incident Management System
<b>NOAA</b>	National Oceanic and Atmospheric Administration
<b>NWS</b>	National Weather Service
<b>PA</b>	Public Address (System)
<b>PPE</b>	Personal Protective Equipment
<b>SB1</b>	Senate Bill 1 (Texas)
<b>TDEM/EM</b>	Texas Division of Emergency Management / Emergency Management
<b>THSC (or HSC)</b>	Texas Health and Safety Code

## APPENDICES

### Appendix A: Camp Information

#### A.1 Camp Information

This EAP is specific to and intended for use only at the camp identified in the table below. The procedures, roles, and site-specific information contained in this EAP apply exclusively to that camp's location, operations, staffing, and facilities and are not intended to be used for any other camp or site without formal review and adaptation.

Camp Name	Camp Blessing Texas
License Number	Texas DSHS License # 251022
Phone	(281) 259-5789
Address	7227 Camp Blessing Ln. Brenham, TX 77833

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## Appendix B: Contacts

This section provides a quick-reference list of internal and external emergency contacts to support timely notification, coordination, and response during an emergency. Internal contacts identify designated camp personnel responsible for activating and managing the Emergency Action Plan. External contacts include local emergency response agencies and other critical partners (e.g., law enforcement, fire services, EMS) that may be needed for assistance. This information should be kept current and readily accessible to staff at all times.

### B.1 Internal Contacts – Emergency Response Team Roster

This appendix identifies camp staff members designated to serve in key Emergency Response Team roles. These assignments establish clear leadership, decision-making authority, and responsibility for coordinating emergency actions under this EAP. The table below will be maintained as current and updated whenever staffing or role assignments change.

ERT Position	Name	Job Title	Contact
Emergency Preparedness Coordinator (EPC)	Greg Anderson	Executive Director	greg@campblessing.org
Incident Commander	Greg Anderson	Executive Director	greg@campblessing.org
Medical Officer	Ellen Knickerbocker	Clinic Manager	ellen@campblessing.org
Safety Officer	Clint Renfrow	Facilities Director	clint@campblessing.org

### B.2 External Contacts

Agency / Group	Location	Office	Alternate Phone
Local Emergency Management Coordinator (Washington County)	Brenham, Texas	(979) 353-7683	(979) 353-7683
County Sheriff	Washington County, Texas	(979) 277-6251	(979) 277-6251
Fire Department	Brenham, Texas	(979) 337-7300	(979) 337-7300
Hospital – Baylor Scott & White, Brenham	Brenham, Texas	(979) 830-7100	(979) 830-7100

## Appendix C: Building Evacuation and Assembly Areas

This appendix provides the official site maps and drawings that identify primary and alternate evacuation routes and the designated assembly areas for the camp. These maps specify cabin, program area, and common facility, where campers and staff will evacuate and where they will assemble for accountability and further instructions during an emergency event requiring evacuation.

### C.1 Evacuation Route Maps and Assembly Area Assignments

For each cabin and activity area, the maps in this appendix clearly identify:

- The assigned primary assembly area
- The primary evacuation route to reach the assembly area, and
- Key reference points (e.g., roads, gates, water features, landmarks) to support rapid orientation and responder access

### C.2 Posted Evacuation Routes in Cabins

In accordance with applicable SB1/HB1 implementing rules, evacuation route maps applicable to each cabin are posted inside that cabin in a location that is clearly visible to campers and staff (e.g., near the main exit and/or common gathering area). Posted maps will be maintained in legible condition and updated promptly whenever routes, assembly areas, or facility layouts change.

### C.3 Illumination of Evacuation Routes

All evacuation routes are adequately illuminated to support safe movement during low-light conditions. Illuminations may include fixed lighting, emergency lighting, and/or other approved lighting methods sufficient to clearly identify exits and travel paths. Lighting system will be inspected and maintained to ensure readiness, and alternate lighting (e.g., flashlights or portable lighting) will be available for use during power outages.

### C.4 Evacuation Procedures (Use of Routes and Assembly Areas)

When evacuation is directed, staff will:

- Initiate evacuation using the posted routes for the cabin or area
- Lead campers along the primary route unless conditions require use of an alternate route
- Maintain supervision and keep groups together
- Conduct headcounts at the designated assembly area and report personnel accountability status to the Safety Officer, and
- Remain at the assembly area until further instructions or an “all clear” is issued

### C.5 Training, Drills, and Updates

Evacuation routes and assembly area assignments will be incorporated into staff training and camper safety orientation/drills. This appendix will be reviewed and updated whenever camp facilities, access points, or program areas change, and at least annually as part of the EAP review process.

**EMERGENCY EVACUATION PLAN**

NORTH

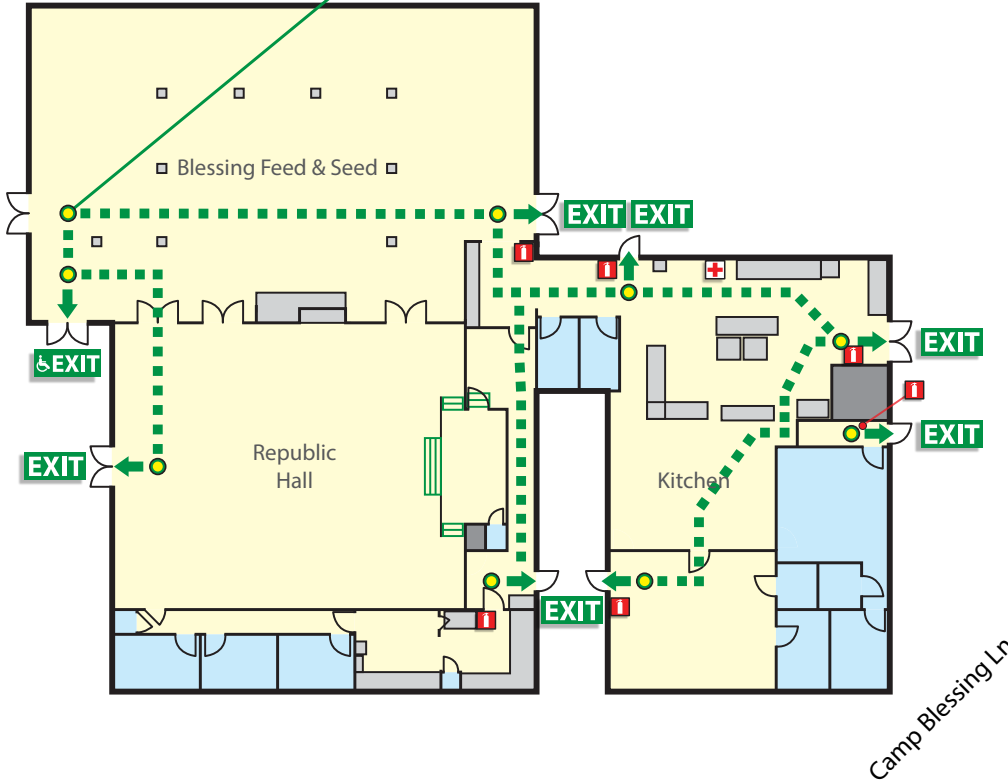
7565 Camp Blessing Ln, Brenham, TX 77833

FLOOR



Blessing Feed & Seed/Republic Hall

**1**



Camp Blessing Ln

**LEGEND**

- YOU ARE HERE
- STAIRS
- FIRST AID KIT
- FIRE EXTINGUISHER
- ACCESSIBLE EXIT
- EMERGENCY EXIT
- EXIT ROUTE
- EMERGENCY ASSEMBLY POINT

**SITE PLAN**

**■ OCCUPIED BUILDING ■ EMERGENCY ASSEMBLY POINT**

**EMERGENCY TELEPHONE NUMBER: 911**

IN CASE OF EMERGENCY, PROCEED TO NEAREST EXIT.

Alarm **will sound.**

**PERSONS WITH DISABILITIES**

SHALL DIAL 911, REPORT THEIR LOCATION, PROCEED TO THE NEAREST EXIT AND AWAIT ASSISTANCE IF NEEDED.

For replacement maps please call EMS: (800) 686-8880

CR #: P4-3

MT: LR

1F-Master

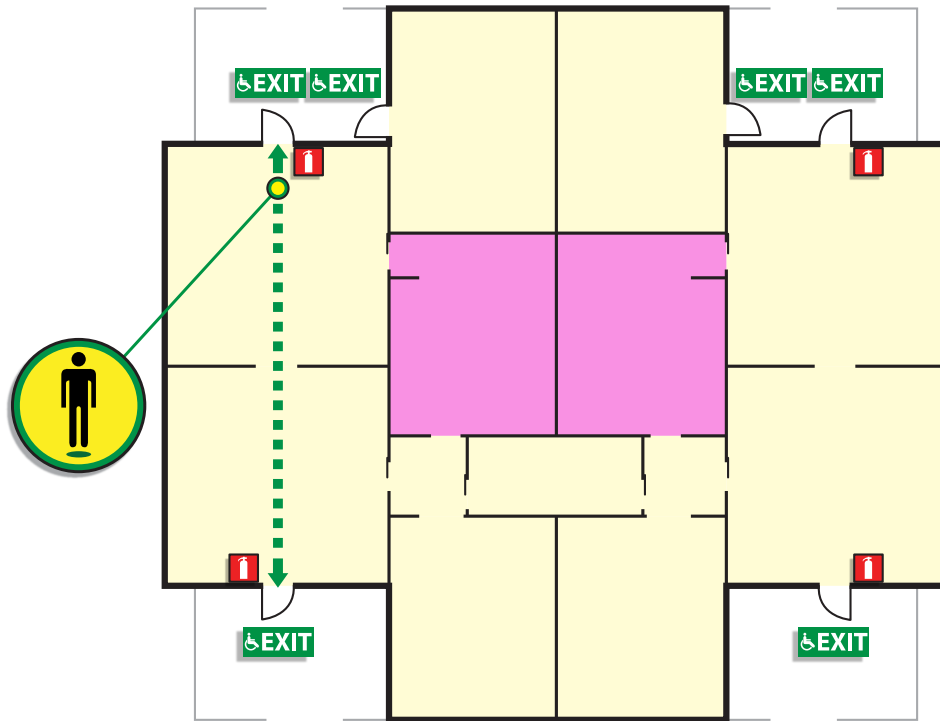
# EMERGENCY EVACUATION PLAN

NORTH

7540 Camp Blessing Ln, Brenham, TX 77833  
Austin

FLOOR

1



Camp Blessing Ln

### LEGEND

- YOU ARE HERE
- FIRE EXTINGUISHER
- AREA OF REFUGE
- ACCESSIBLE EXIT
- EXIT ROUTE
- EMERGENCY ASSEMBLY POINT

### SITE PLAN

NORTH

OCCUPIED BUILDING EMERGENCY ASSEMBLY POINT

**EMERGENCY TELEPHONE NUMBER: 911**

IN CASE OF EMERGENCY, PROCEED TO NEAREST EXIT.  
Alarm **will sound**.

**PERSONS WITH DISABILITIES**

SHALL DIAL 911, REPORT THEIR LOCATION, PROCEED TO THE NEAREST EXIT AND AWAIT ASSISTANCE IF NEEDED.

## EMERGENCY EVACUATION PLAN

NORTH

7337 Camp Blessing Ln, Brenham, TX 77833

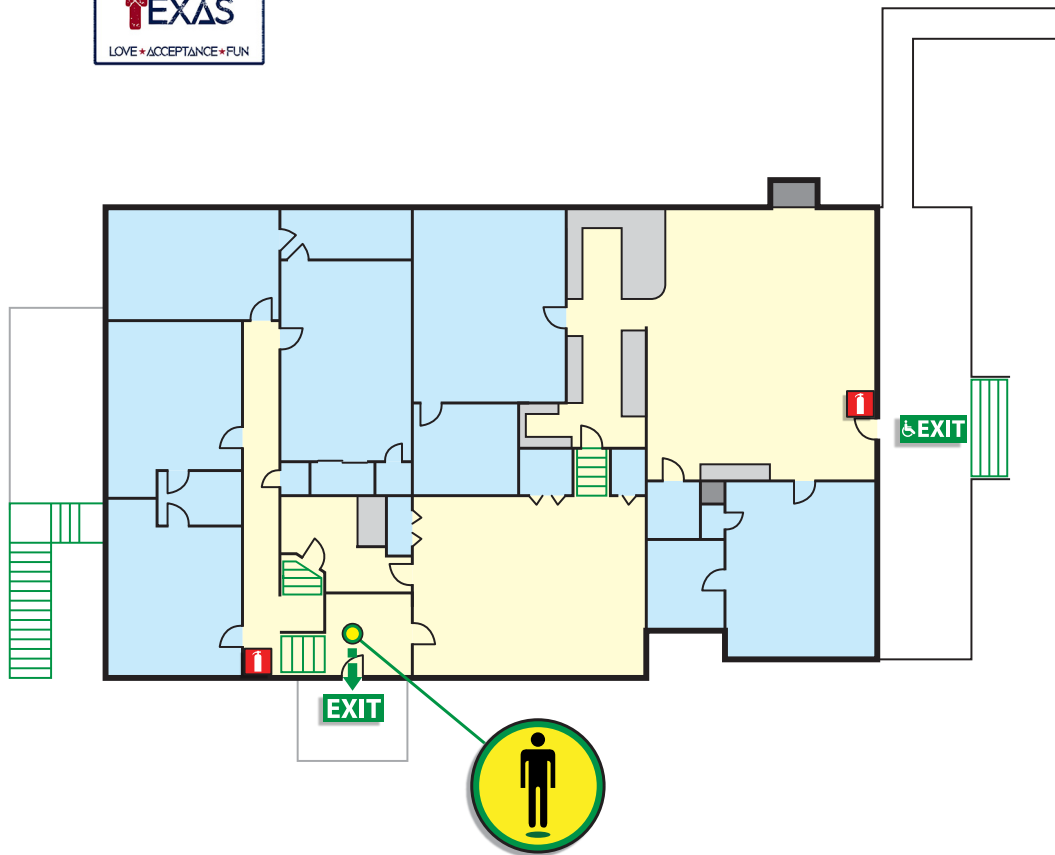
FLOOR



**Farmhouse**

Camp Blessing Ln

**1**



### LEGEND

	YOU ARE HERE		STAIRS
	FIRE EXTINGUISHER		EMERGENCY EXIT
	EXIT ROUTE		EMERGENCY ASSEMBLY POINT

### SITE PLAN

NORTH

OCCUPIED BUILDING EMERGENCY ASSEMBLY POINT

**EMERGENCY TELEPHONE NUMBER: 911**

**IN CASE OF EMERGENCY, PROCEED TO NEAREST EXIT.**

Alarm **will sound.**


**PERSONS WITH DISABILITIES**

SHALL DIAL 911, REPORT THEIR LOCATION, PROCEED TO THE NEAREST EXIT AND AWAIT ASSISTANCE IF NEEDED.

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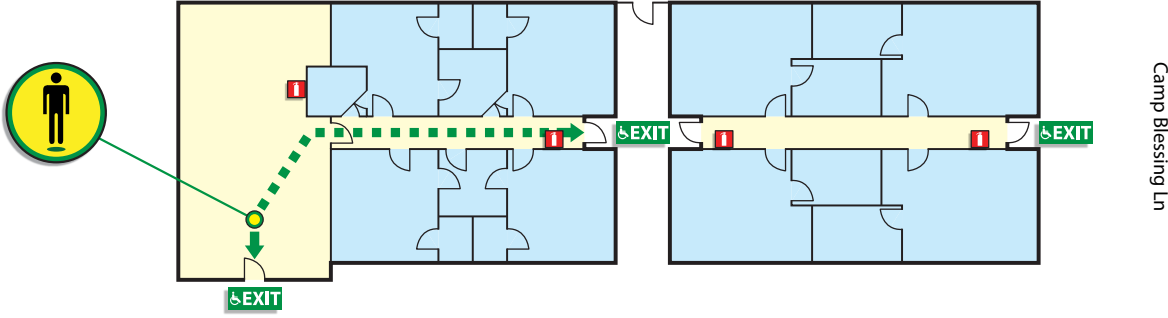
## EMERGENCY EVACUATION PLAN

NORTH  
←



7505 Camp Blessing Ln, Brenham, TX 77833  
**Burleson**  
Camp Blessing Ln

FLOOR  
**1**



**Legend:**

YOU ARE HERE	STAIRS	FIRE EXTINGUISHER	ACCESSIBLE EXIT	EXIT ROUTE	EMERGENCY ASSEMBLY POINT


**EMERGENCY TELEPHONE NUMBER: 911**

IN CASE OF EMERGENCY, PROCEED TO THE NEAREST EXIT.  
Alarm **will sound**.

**PERSONS WITH DISABILITIES**

SHALL DIAL 911, REPORT THEIR LOCATION, PROCEED TO THE NEAREST EXIT AND AWAIT ASSISTANCE IF NEEDED.

**SITE PLAN**

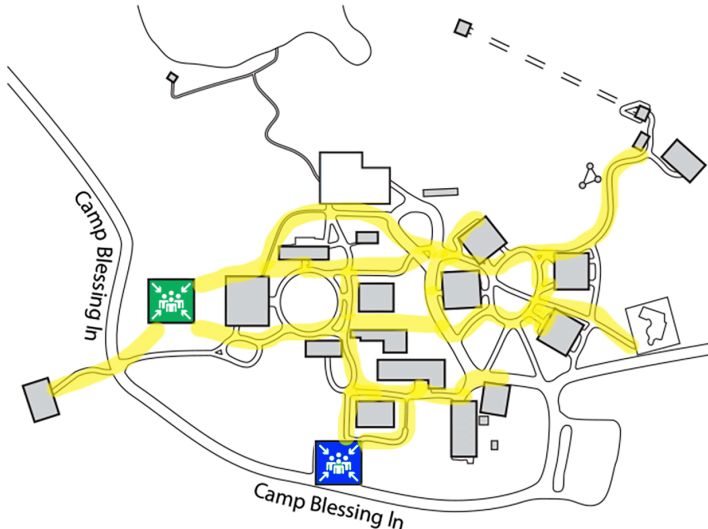


■ OCCUPIED BUILDING    ■ EMERGENCY ASSEMBLY POINT

For replacement maps please call EMS: (800) 686-8880    CR #: P4-3    MT: LR    1F-1

# SITE PLAN

NORTH



 EVACUATION ROUTE

 EMERGENCY ASSEMBLY POINT 1  
 EMERGENCY ASSEMBLY POINT 2

## Appendix D: Lost Camper/Staff Member Procedure

This procedure will be activated immediately if a camper or staff member:

- Is unaccounted for during a scheduled headcount or transition
- Is observed wandering alone outside a designated activity area, or
- Fails to return from an activity or scheduled movement within the expected timeframe.

### D.1 Immediate Notification

#### Staff with Assigned Group (Cabin or Activity Staff)

Upon identifying a missing camper, staff will immediately notify the Emergency Preparedness Coordinator (EPC) and provide, at a minimum:

- Camper name
- Physical description (clothing, distinguishing features)
- Last known location and activity, and
- Time the camper was last seen

Upon notification, the EPC will activate the Emergency Response Team (ERT) and request additional support, as needed.

### D.2 Initial Search

#### Nearby Staff / Assigned Search Team

- Conduct a rapid, safe search of the immediate area where the camper was last seen
- Maintain constant communications with the Incident Commander (IC)
- Staff shall not separate from assigned groups or search alone unless directed and trained to do so.

#### Cabin / Activity Staff

- Maintain supervision, safety, and accountability of remaining campers in a secure location
- Conduct a headcount and report status to the IC

### D.3 Expanded Search

#### Incident Commander

If the camper is not located during the initial search, the IC will:

- Deploy additional staff to conduct a systematic search using designated search zones identified on the camp map
- Assign search team leaders and establish check-in intervals
- Notify local emergency services (9-1-1) if the camper is not located within a short period of time, or if environmental, medical, or safety risks are present, and
- Notify Local Emergency Management if the camper is not located within a short period of time, or if environmental, medical, or safety risks are present.
- Coordinate all search and response activities

#### Safety Officer

- Maintain clear and continuous communication between the IC, search teams, and camp leadership.
- Track search progress and relay updates as directed.

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## D.4 Personnel Accountability

### Incident Commander

- Ensure search areas are clearly assigned, documented, and tracked to prevent duplication or gaps
- Confirm regular check-ins from all search teams
- Safety Officer
- Verify that all other campers, staff, and visitors are accounted for
- Immediately report discrepancies to the IC

## D.5 Medical Preparedness

### Medical Officer

- Remain on standby at the designated base or assembly area
- Prepare to assess and treat camper upon recovery, including care for dehydration, hypothermia, injuries, or trauma
- Provide medical support to staff involved in the search, if needed

## D.6 Parent / Guardian Notification

### Incident Commander or designee

- Notify parents or legal guardians in accordance with camp policy, particularly if the search extends beyond the initial phase or if local authorities are engaged
- Provide factual, verified updates as information becomes available

## D.7 Recovery and Post-Incident Actions

### Incident Commander

Once the camper is located, the IC will:

- Coordinate reunification with the group and ensure medical evaluation, as appropriate
- Notify local authorities and parents/guardians of the resolution
- Conduct staff debrief to review the incident, timeline, and response effectiveness
- Document the incident in accordance with camp and regulatory requirements, and
- Implement corrective actions or updates to procedures, as needed

### All staff

- Provide reassurance and emotional support to campers
- Resume normal operations only after authorization from the IC

## Appendix E: Fire Emergency Procedure

This procedure will be activated immediately when smoke is detected, a fire is observed, or a fire alarm is activated.

### E.1 Alert and Activate

#### Staff Who Discover the Fire

- Immediately shout “Fire!” to alert nearby staff and campers
- Activate the nearest fire alarm, if available
- Notify the Incident Commander (IC) immediately using radio or phone, providing the location and nature of the fire

### E.2 Evacuate Campers

#### Cabin and Activity Staff

- Immediately evacuate campers using pre-designated evacuation routes to assigned muster areas
- Instruct campers to:
  - Walk quickly and calmly
  - Stay together and follow staff directions, and
  - Remain with their assigned group at all times
- Do not stop to retrieve personal belongings
- Close doors behind you if time and conditions permit

*Note: Only buildings or areas affected by the fire alarm or directed by camp leadership or emergency responders should be evacuated. Campers and staff in unaffected buildings should remain in place and continue normal supervision unless otherwise instructed.*

### E.3 Personnel Accountability

#### Cabin and Activity Staff

- Conduct a headcount at the assembly area using attendance rosters or headcount sheets.
- Immediately report the status of all campers and staff to the Safety Officer as
  - Accounted for
  - Missing, or
  - Injured

#### Safety Officer

- Verify accountability reports from Cabin and Activity Staff
- Report consolidated accountability status to the Incident Commander

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## E.4 Emergency Services Notification

### Incident Commander

- Call 9-1-1 without delay and provide, at a minimum:
  - Camp name and physical address
  - Exact location of the fire
  - Number of people on site
  - Known injuries or individuals unaccounted for, and
  - Access instructions for responding agencies
- Coordinate with emergency responders upon arrival
- Notify Local Emergency Management and provide necessary details and information if warranted.

## E.5 Fire Suppression (Only if Safe)

### Trained Staff Only

- Use a fire extinguisher only if:
  - The fire is small and contained
  - The staff member has been trained, and
  - A clear exit path is available
- No staff or campers shall enter burning structures or take unnecessary risks

## E.6 Medical Support

### Medical Officer

- Identify any injured campers or staff
- Coordinate treatment according to medical protocols
- Request Emergency Medical Services, as appropriate

## E.7 Communication

### Incident Commander

- Maintain communication with camp leadership, Emergency Response Team, and emergency responders
- Determine the need for parent/guardian notification and initiate notifications in accordance with camp policy.

### All Staff

- Provide status updates to the IC as conditions change

## Appendix F: Severe Injury, Illness, Accident, or Death Procedure

This procedure will be activated immediately when any of the following occur:

- A camper, staff member, or visitor sustains a severe injury or is suspected of severe injury (e.g., head, neck, back, major bleeding, severe burns, fracture with deformity, loss of consciousness)
- A severe illness is suspected (e.g., difficulty breathing, severe allergic reaction, heat stroke, chest pain, severe dehydration)
- A serious accident occurs that may threaten life or require Emergency Medical Services (EMS) Transport, or
- A death is suspected or confirmed

### F.1 Scene Safety and Initial Notification

#### First Staff on Scene

- Ensure the scene is safe before approaching (remove bystanders; eliminate hazards, if possible)
- Immediately notify the Incident Commander by radio or phone and provide the following information
  - Location
  - Nature of incident
  - Number of people involved, and
  - Whether EMS is likely needed

#### Cabin / Activity Staff

- Move uninvolved campers away from the scene and maintain calm supervision

### Medical Response and Patient Care

#### Medical Officer

- Respond immediately and assume medical care of the patient
- Perform primary assessment and provide care within scope of training
- Direct staff to retrieve AED/first-aid equipment and assist, as needed
- For life-threatening conditions, initiate appropriate interventions (e.g., CPR/AED, bleeding control, epinephrine per protocol, seizure precautions, cooling/warming measures)

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## F.2 Emergency Medical Services (EMS) Activation

### Incident Commander (IC)

- Call 9-1-1 immediately for any life-threatening conditions, suspected serious injuries, altered mental status, difficulty breathing, anaphylaxis, severe bleeding, suspected spine injury, or suspected death
- Provide, at a minimum:
  - Camp name and address / exact location
  - Patient age and condition
  - Care being provided
  - Access instructions and best entry point, and
  - Callback number
- Notify Local Emergency Management and provide necessary details and information if warranted.

### Runner / Access Control Staff (assigned by the IC)

- Meet EMS at the designated entry point and escort responders to the scene

## F.3 Supervision Continuity and Area Control

### Incident Commander

- Assign staff coverage to maintain required supervision ratios and continuity of operations

### Cabin / Activity Staff

- Maintain supervision and personnel accountability of all campers not involved in the incident
- Relocate groups as needed to preserve privacy and reduce stress
- Prevent photography, video recording, and unnecessary gathering

## F.4 Communication

### Incident Commander

- Notify camp leadership promptly
- Notify parent/guardian of the affected camper as soon as practicable with factual, verified information and instructions (e.g., where to go, pickup/medical facility details if transport occurs)
- If death is suspected or confirmed:
  - Do not notify families until coordinated with law enforcement/EMS, as applicable
  - Designate a single spokesperson for all communications

### All Staff

- Refer all media or external inquiries to the designated spokesperson

## F.5 Reporting and Documentation

### Incident Commander

- Document the incident timeline, staff actions, communications, witnesses, and any operational impacts
- Ensure required reports are completed as per camp policy and applicable regulatory requirements

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## Medical Officer

- Document patient assessment, care provided, time of key actions, and disposition (returned to activity, sent to clinic, transported by EMS, etc.)

## F.6 Post-Incident Actions

### Incident Commander

- Conduct a staff debrief to identify lessons learned and corrective actions
- Coordinate additional support services, if needed (crisis support, staffing adjustments, activity changes)

### All Staff

- Monitor campers and staff for emotional distress and refer to leadership or designated support resources

## Appendix G: Aquatic Emergency Procedure

This procedure will be activated immediately when any of the following occur:

- A camper or staff member is observed in distress in a swimming pool or aquatic area
- A lifeguard or staff member observes unusual behavior, panic, submersion, or a person floating face down, or
- An emergency whistle, alarm, or signal is activated during aquatic activities

### G.1 Alert and Initiate Rescue

#### Lifeguard / Trained Aquatic Staff

- Immediately initiate a rescue in accordance with training and certification
- Enter the water only if trained and equipped with appropriate rescue equipment
- If direct entry is unsafe, deploy rescue aids (e.g., rescue tube, lifebuoy, life jacket, reaching pole, boat)
- Use whistle or verbal commands to alert nearby staff of the emergency

#### Nearby Staff / Cabin or Activity Staff

- Immediately clear all other campers from the water
- Prevent unauthorized entry into the aquatic area
- Assist lifeguards as directed while maintaining personal safety

### G.2 Establish Command and Request Emergency Assistance

#### Incident Commander (IC)

- Immediately assume command of the incident
- Direct staff assignments and ensure scene safety
- Call 9-1-1 immediately for life-threatening incidents and provide, at a minimum:
  - Camp name, address, and exact location
  - Nature of the aquatic emergency
  - Number of individuals involved
  - Condition of the victim(s), and
  - Access instructions for emergency responders
- Ensure rescue and medical equipment is available
- Notify Local Emergency Management and provide necessary details and information if warranted.

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## G.3 Evacuation and Safety of Others

### Cabin / Activity Staff

- Escort all non-involved campers to the pre-designated safe area
- Maintain calm, order, and supervision
  - Conduct a headcount and report accountability to the Incident Commander (IC)

## G.4 Medical Support

### Medical Officer

- Immediately assess the rescued individual(s)
- Initiate CPR or rescue breathing if indicated
- Provide care for additional injuries, including hypothermia, shock, or trauma
- Maintain medical care until Emergency Medical Services arrive

## G.5 Personnel Accountability

### Safety Officer

- Verify that all campers, staff, and visitors are accounted for
- Report accountability to the Incident Commander

## G.6 Communication

### Incident Commander

- Maintain continuous radio or phone communications with staff involved in the response
- Provide status updates regarding the victim(s) and overall safety conditions
- Coordinate parent or guardian notifications once the situation is stabilized and accurate information is available

## G.7 Post-Incident Procedures

### Incident Commander

- Ensure the area is secured and aquatic activities are suspended until cleared
- Document the incident in detail, including timeline, actions taken, and outcomes in designated system
- Conduct a staff debrief to evaluate response effectiveness and identify corrective actions
- Coordinate emotional support for campers and staff, as needed

### All Staff

- Monitor campers for signs of emotional distress and provide support
- Assist with restoring or securing equipment, signage, and safety barriers

## Appendix H: Epidemic Response Procedure

This procedure will be activated when any of the following occur:

- Multiple campers or staff exhibit similar symptoms (e.g., fever, vomiting, diarrhea, rash, cough, sore throat, flu-like symptoms)
- A contagious illness is suspected or confirmed by medical staff or a healthcare provider, or
- Notification is received from a parent, guardian, or public health authority regarding potential exposure prior to or during camp

### H.1 Identify and Isolate

#### Medical Officer

- Immediately assess symptomatic individual(s)
- Move affected campers or staff to the designated isolation area, separate from the general population
- Use appropriate personal protective equipment (PPE), including gloves and masks, as indicated
- Initiate a symptom monitoring log documenting time of onset, symptoms observed, and severity

#### Camp / Activity Staff

- Escort campers calmly to the medical or isolation area when directed
- Reassure remaining campers and maintain normal supervision
- Discourage speculation, panic, or the spread of rumors

### H.2 Communication

#### Medical Officer

- Notify the Incident Commander of suspected or confirmed communicable illness.
- Provide details including:
  - Number of affected individuals
  - Symptoms observed, and
  - Approximate onsite times
- Coordinate medical treatment and/or emergency medical services as needed

#### Incident Commander

- Activate the Communicable Disease Protocol
- Assess whether the illness appears isolated or may represent a broader outbreak
- Arrange communications with parents or guardians as needed

### H.3 Contain and Prevent Spread

#### Cabin / Activity Staff

- Separate affected cabins or groups from others as directed
- Reinforce hygiene practices, including frequent handwashing and no sharing of personal items

#### Support / Maintenance Staff

- Disinfect cabins, restrooms, dining areas, and activity spaces used by affected individuals

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- Increase cleaning and sanitization frequency across the camp as directed

## **Incident Commander**

- Modify or suspend activities as necessary to reduce contact
- Adjust schedules or groupings to limit cross-group interactions

## **H.4 Personnel Accountability**

### **Cabin / Activity Staff**

- Confirm accountability of all campers and staff
- Identify individuals who may have been exposed and report findings to the Incident Commander

### **Medical Officer**

- Continue monitoring exposed individuals for symptoms
- Escalate care or isolation measures if symptoms worsen

## **H.5 External Notification and Guidance**

### **Incident Commander**

- Contact local or state health authorities when required or recommended
- Follow public health guidance regarding testing, quarantine, isolation, dismissal, or closure
- Notify parents or guardians of affected campers with factual information as needed
- Provide instructions regarding monitoring, medical evaluation, pickup, or return-to-camp criteria, as applicable

## **H.6 Staffing and Operational Adjustments**

### **Incident Commander**

- Reassign staff as needed if personnel are ill or quarantined
- Ensure staff-to-camper supervision ratios remain compliant
- Prepare contingency plans for reduced group sizes, modified programming, or early dismissal if directed by health authorities
- Notify Local Emergency Management and provide necessary details and information if warranted.

## **H.7 Post-Outbreak Procedures**

### **Incident Commander**

- Document the incident, including timelines, actions taken, and communications
- Conduct a review of the response to identify improvements or required updates to procedures

### **Medical Officer**

- Confirm return-to-camp criteria for affected individuals in accordance with medical and public health guidance

### **All Staff**

- Reinforce illness-prevention practices and hygiene education with campers
- Provide reassurance and support as normal routines resume

## Appendix I: Unauthorized or Unknown Person Procedure

All visitors must check in at the office and will be escorted by a staff member at all times.

Any visitor not accompanied by staff will activate the Unauthorized or Unknown Visitor Procedure below.

This procedure will be activated immediately upon any of the following:

- An unknown or unauthorized individual is observed on camp property
- An individual exhibits suspicious behavior, refuses to identify themselves, or violates established access or check-in procedures
- Threatening behavior, verbal threats, or a suspected or visible weapon is observed, or
- A report is received from a camper, staff member, or visitor regarding a potential security concern

### I.1 Observe, Report, Do Not Confront

#### All Staff

- Do not physically confront the individual unless trained and directed to do so or unless there is no reasonable alternative to protect life
- Immediately report observations to the Incident Commander over the radio, including:
  - Location
  - Physical description
  - Behavior observed
  - Direction of travel

#### Cabin and Activity Staff

- Discreetly and calmly move campers away from the area of concern
- Maintain accountability of all campers and staff
- Maintain continuous supervision and keep campers calm

### I.2 Activate Emergency Response

#### Staff Observing the Intruder

- Provide real-time updates to the IC using radio or phone

#### Incident Commander (IC)

- Immediately assess the level of threat
- Call 9-1-1 without delay if a credible threat exists or a weapon is suspected
- Activate the Security Threat Protocol

### I.3 Lockdown, Controlled Movement, or Shelter-In-Place

#### Incident Commander (IC)

- Determine and announce the appropriate protective action (lockdown, controlled movement, or shelter-in-place)

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## Camp / Activity Staff

- Secure campers in the safest available location by:
  - Locking or barricading doors when possible
  - Turning off lights
  - Moving campers out of sight of doors and windows, and
  - Maintaining silence if instructed
- Conduct and maintain headcounts

## I.4 Personnel Accountability

### Cabin / Activity Staff

- Immediately perform a headcount and maintain personnel accountability and report findings to the Incident Commander via radio

### Incident Commander (IC)

- Collect and verify accountability reports from all groups
- Immediately identify and address any missing campers or staff
- Communicate discrepancies with responding law enforcement

## I.5 Communication

### Incident Commander (IC)

- Restrict radio traffic to emergency use only
- Relay instructions to staff
- Prepare parent or guardian communications

## I.6 Medical Response

### Medical Officer

- Stand by during the incident
- Provide immediate medical care, if needed, only after the scene is secured
- Coordinate Emergency Medical Services, as needed

## I.7 Post-Incident Procedures

### Incident Commander

- Issue an “all clear” only after confirmation from responding authorities
- Document the incident in detail and conduct a review of security protocols
- Coordinate reunification or controlled movement procedures if campers were relocated
- Determine the need for early dismissal, activity cancellation, or additional security measures

### All Staff

- Provide reassurance and emotional support to campers, as needed
- Resume normal activities, only when authorized

## Appendix J: Transportation Emergency Procedure

This procedure will be activated immediately upon any of the following:

- Vehicle accident (minor or major)
- Mechanical failure or vehicle breakdown
- Medical emergency during transport
- Missing camper during loading/unloading or transit, or
- Severe weather or unsafe road conditions affecting travel

### J.1 Stop and Secure the Scene

#### Driver / Staff in Charge

- Bring the vehicle to a safe stop as soon as conditions allow, clear of other traffic, if possible
- Turn off the engine, engage hazard lights, and secure the vehicle
- Maintain accountability of all vehicle occupants
- Do not move injured individuals unless there is immediate danger (e.g., fire, traffic, flood)

#### Accompanying Staff (if present)

- Supervise campers inside the vehicle or in a safe location away from traffic, as conditions allow
- Keep campers calm, seated, and under control.

### J.2 Assess Impacts

#### Driver or First Responding Staff

- Conduct an immediate visual assessment of all campers and staff

#### Medical Officer (if present or contacted)

- Provide first aid within scope of training for minor injuries
- Identify serious injuries and advise Emergency Medical Services activation and care priorities

### J.3 Request Emergency Assistance

#### Driver / Staff in Charge

- Call 9-1-1 immediately if:
  - Injuries have occurred
  - The vehicle cannot be safely moved, or
  - Roadway or environmental conditions are unsafe
- Provide, at a minimum:
  - Exact location (mile marker / cross street / GPS if available)
  - Nature of the incident
  - Number of campers and staff involved, and
  - Known or suspected injuries
- Notify Local Emergency Management and provide necessary details and information if warranted.
  -

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## Incident Commander

- If incident occurs on campgrounds:
  - Dispatch additional staff, vehicles, or resources needed
  - Coordinate emergency response services, as needed
- If incident occurs offsite:
  - Maintain communication with driver and/or accompanying staff
  - Provide support, as needed (e.g., replacement transportation vehicle)

## J.4 Supervise and Protect Campers

### Staff in Charge

- Keep campers together and under direct supervision at all times
- Move campers to a safer area only when conditions require it and it can be done safely (e.g., away from traffic, severe weather hazards)

## J.5 Personnel Accountability

### Driver or Staff in Charge

- Confirm that all campers are present and accounted for
- Report any injuries to the Incident Commander

### Incident Commander

- Verify accountability reports
- Address any discrepancies immediately (initiate missing camper actions, if needed)

## J.6 Communication

### Driver / Staff in Charge

- Maintain ongoing communication with the Incident Commander via phone or radio

### Incident Commander

- Notify camp leadership
- Notify parents/guardians if a delay, injury, route change, or change in pickup/drop-off is anticipated
- Provide calm, factual, verified updates only

## J.7 Transportation Continuity

### Incident Commander

- Arrange a replacement vehicle or alternate transportation, if needed
- Determine whether the trip will continue, return to camp, or be cancelled

### Staff in Charge

- Do not resume travel until the vehicle is confirmed safe and authorization has been provided by the Incident Commander

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## J.8 Post-Incident Procedures

### Incident Commander

- Document the incident fully in the designated system (time, location, driver, passengers, sequence of actions taken)
- Complete required accident reports and insurance documentation
- Review transportation safety procedures and implement corrective actions, as needed

### All Staff

- Monitor campers for delayed symptoms (physical or emotional)
- Resume activities only after clearance by camp leadership

## Appendix K: Natural Disaster Emergency Procedure

This procedure will be activated immediately upon any of the following:

- NWS or local authority alerts/warnings affecting the camp area, including Tornado Watch/Warning, Severe Thunderstorm Warning, Flash Flood Watch/Warning, Flood Warning, or wildfire
- Visible or developing hazardous conditions, including rotating clouds, high winds, tornados, heavy rainfall, rapidly rising water, or nearby lightning, or
- Activation of the camp public address (PA) system or notification from camp leadership of severe weather conditions. All indoor speakers have both an auditory and visual notification to assist those who are deaf or hard of hearing

### Assisting Persons with Disabilities and Others with Access and Functional Needs to Evacuate

- Since all campers at Camp Blessing have a primary diagnoses of an intellectual or developmental disability and/or a physical disability, we maintain systems throughout camp to accommodate and assist these individuals, especially in the event of an emergency. These systems include the following: fully accessible ADA compliant pathways with lighting, a site-wide Public Address (PA) System with both auditory and visual notifications for individuals who are deaf or hard of hearing. Camp Blessing Texas operates a mandatory 1:1 buddy system for all campers. Every camper is paired with an assigned volunteer who supports their daily activities and remains with them during any activity or evacuation

### K.1 Alert and Notify

#### Incident Commander

- Continuously monitor NWS watches/warnings and other official alerts (including local Emergency Management.)
- Issue immediate notifications to staff and campers using the PA system, radios, or other established communication methods
- Determine and announce the required protective action based on the trigger: tornado shelter-in-place or flood evacuation to higher ground

#### Cabin and Activity Staff

- Immediately notify campers and provide calm, clear instructions
- Begin movement to designated shelter or higher ground locations as directed by the IC
- Direct and supervise volunteer buddies and campers during evacuation to ensure every camper reaches the designated assembly area safely and with any needed assistive devices.

### K.2 Shelter-in-Place

#### Incident Commander

- Confirm all areas are secured and that sheltering/evacuation actions are underway
- Redirect staff and campers to alternate shelter or evacuation locations if conditions change or primary routes become unsafe

#### Cabin and Activity Staff

- Lead campers to designated safe locations using pre-assigned routes:
  - Tornado (Shelter-in-Place)

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- Move campers immediately to interior rooms or hallways on the lowest level, away from windows and exterior doors
- Position campers low and protected (e.g., seated against interior walls), as feasible
- Flood (Evacuation to Higher Ground)
  - Move campers from low-lying or flood-prone areas to higher ground or identified safe interior areas
  - Do not allow campers or staff to enter or cross moving water

Ensure campers remain together, move calmly, and remain under direct staff supervision at all times

## **Important!**

NWS Flash Flood / Flood Warnings will automatically trigger evacuation to higher ground outside of any flood prone areas

NWS Tornado Warnings will automatically trigger shelter-in-place

## **K.3 Personnel Accountability**

### **Incident Commander**

- Collect and verify headcount reports from all groups
- Immediately address accountability discrepancies and initiate additional actions if anyone is unaccounted for

### **Cabin and Activity Staff**

- Conduct an immediate headcount upon arrival at shelter or evacuation locations
- Report personnel accountability results to the IC, including any missing or injured individuals

## **K.4 Medical Support**

### **Incident Commander**

- Ensure staff do not take unnecessary risks
- Maintain supervision, order, and adherence to safety procedures

### **Medical Officer**

- Stage in or near shelter/assembly areas with first-aid supplies
- Be prepared to respond to injuries or medical needs during the event (including storm-related trauma, hypothermia, or heat/cold exposure)

## **K.5 Communication**

### **Incident Commander**

- Maintain communication with local emergency management agencies and first responders as conditions warrant
- Issue updated instructions as new information becomes available (e.g., escalation from watch to warning; flood impacts to routes)

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- Ensure communication channels remain operational and use backup methods if needed
- Initiate parent/guardian notifications if evacuated, extended sheltering, relocation, or early dismissal is required and communicate all needed details

## K.6 Post-Event Procedures

### Incident Commander

- Determine when it is safe to end sheltering or evacuation and issue an “all clear” when appropriate
- Coordinate relocation, cleanup, or suspension of activities as needed
- Provide parents/guardians with status updates and instructions regarding pickup, schedule changes, or continued sheltering
- Coordinate with local Emergency Management and/or Emergency Services officials regarding reunification location and details and share with all families

### Safety Officer

- Assess facilities and grounds for damage, hazards, or unsafe conditions (downed power lines, debris, weakened trees, flooding impacts, structural issues)

### Cabin and Activity Staff

- Reconduct headcounts to ensure full personnel accountability
- Assist campers with reassurance and transition back to normal operations or dismissal procedures

### Medical Officer

- Assess and treat any injuries sustained during the event and monitor for delayed symptoms

## Appendix L: Full Site Evacuation Procedure for NWS Notice

This procedure will be activated immediately upon any of the following:

- NWS or local authority warnings affecting the camp area, Flash Flood Warning, Flood Warning, or wildfire
- Activation of the camp public address (PA) system or notification from camp leadership of severe weather conditions or natural disaster. All indoor speakers have both an auditory and visual notification to assist those who are deaf or hard of hearing

### Assisting Persons with Disabilities and Others with Access and Functional Needs to Evacuate

- Since all campers at Camp Blessing have a primary diagnoses of an intellectual or developmental disability and/or a physical disability, we maintain systems throughout camp to accommodate and assist these individuals, especially in the event of an emergency. These systems include the following: fully accessible ADA compliant pathways with lighting, a site-wide Public Address (PA) System with both auditory and visual notifications for individuals who are deaf or hard of hearing. Camp Blessing Texas operates a mandatory 1:1 buddy system for all campers. Every camper is paired with an assigned volunteer who supports their daily activities and remains with them during any activity or evacuation

## L.1 Alert and Notify

### Incident Commander

- Continuously monitor NWS watches/warnings and other official alerts (including local Emergency Management.)
- Issue immediate notifications to staff and campers using the PA system, radios, or other established communication methods
- Determine and announce the required protective action based on the trigger: full site evacuation due to flood, flash flood, or wildfire

### Cabin and Activity Staff

- Immediately notify campers and provide calm, clear instructions
- Begin movement to designated shelter or higher ground locations as directed by the IC
- Direct and supervise volunteer buddies and campers during evacuation to ensure every camper reaches the designated assembly area safely and with any needed assistive devices.

## L.2 Full Site Evacuation

### Incident Commander

- If determined in coordination with the Local Emergency Management and Emergency Services (9-1-1) officials that a full site evacuation is warranted, facilitate the safe and orderly evacuation of all campers, staff, and visitors.
- Arrange or coordinate all necessary transportation resources required to move all individuals off-site with the Local Emergency Management and Emergency Services officials. This communication will include the total number of disabled persons and how many utilize wheelchairs or other mobility assistance devices.
- Confirm all areas are secured and that evacuation actions are underway

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- Redirect staff and campers to alternate shelter or evacuation locations if conditions change or primary routes become unsafe
- If off-site transportation is not available, IC will activate the usage of all on-site vehicles for transportation to the reunification site and communicate all relevant information with the local emergency management and emergency authorities.
- IC will validate that all transportation of individuals utilizing mobility devices or needing additional assistance are accommodated safely

## **Cabin and Activity Staff**

- Lead campers and volunteers to designated muster point location(s) using pre-assigned routes: Transportation will be coordinated for pick-up here.
- Ensure that campers with mobility or other assistive/communication devices are accommodate appropriately
- Do not allow campers or staff to enter or cross moving water
- Ensure campers remain together, move calmly, and remain under direct staff supervision at all times

### **Important!**

NWS Flash Flood/Flood Warnings will automatically trigger evacuation to higher ground outside of any flood prone areas. Full Site Evacuation will be at the direction of Local Emergency Management and Emergency Services Personnel.

NWS and local Emergency Management Warnings and regarding wildfire will trigger a Full Site Evacuation at the direction of Local Emergency Management and Emergency Services Personnel.

## **L.3 Personnel Accountability**

### **Incident Commander**

- Collect and verify headcount reports from all groups
- Immediately address accountability discrepancies and initiate additional actions if anyone is unaccounted for

### **Cabin and Activity Staff**

- Conduct an immediate headcount upon arrival at evacuation locations
- Report personnel accountability results to the IC, including any missing or injured individuals

## **L.4 Medical Support**

### **Incident Commander**

- Ensure staff do not take unnecessary risks
- Maintain supervision, order, and adherence to safety procedures

### **Medical Officer**

- Stage in or near assembly areas with first-aid supplies
- Be prepared to respond to injuries or medical needs during the event (including storm-related trauma, hypothermia, or heat/cold exposure)

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## L.5 Communication

### Incident Commander

- An appropriate and safe reunification site shall be designated by the Incident Commander in consultation with Emergency Management Officials and Emergency Services (9-1-1), based on the nature and scope of the incident
- Notify families of the reunification location as promptly as conditions allow
- Maintain communication with local emergency management officials and first responders as conditions warrant
- Issue updated instructions as new information becomes available (e.g., flood impacts to routes, evacuation instructions per the local emergency Management officials and local authorities)
- Ensure communication channels remain operational and use backup methods if needed
- Initiate parent/guardian notifications if evacuated, relocation/reunification location, or early dismissal is required and communicate all needed details

## L.6 Reunification Site Procedures

### Incident Commander

- Determine when it is safe to end sheltering or evacuation and issue an “all clear” when appropriate
- Coordinate relocation, cleanup, or suspension of activities as needed
- Provide parents/guardians with status updates and instructions as available per emergency management and local authority recommendations and instructions
- Coordinate with local Emergency Management and/or Emergency Services officials regarding reunification location and details and share with all families

### Safety Officer

- Assess facilities and grounds for damage, hazards, or unsafe conditions (downed power lines, debris, weakened trees, flooding impacts, structural issues)

### Cabin and Activity Staff

- Conduct an immediate headcount upon arrival at reunification locations
- Report personnel accountability results to the IC, including any missing or injured individuals
- Assist campers with reassurance and transition back to their authorized parents/guardians once they arrive at the designated reunification site

## L.7 Medical Support

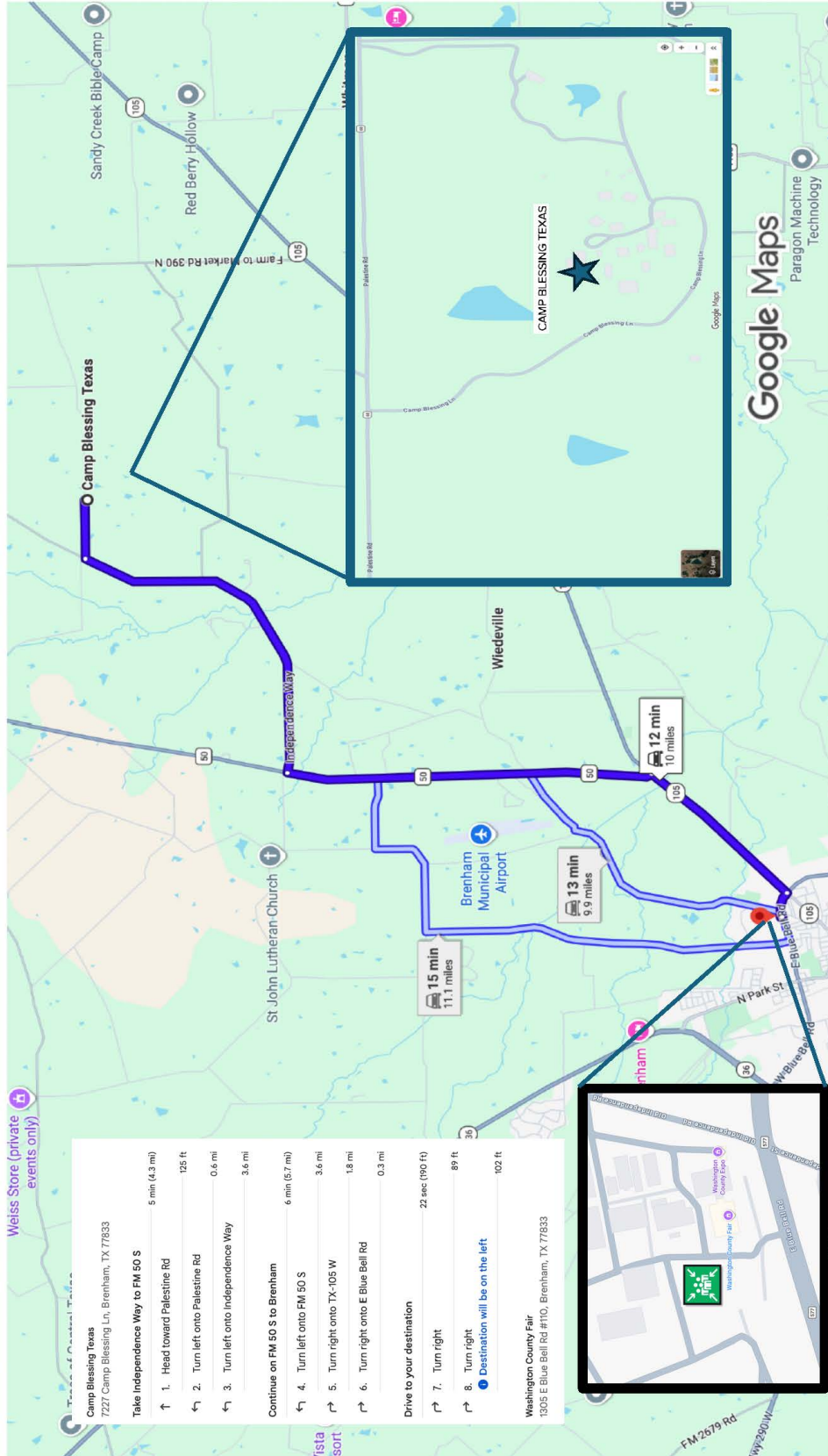
### Medical Officer

- Assess and treat any injuries sustained during the event and monitor for delayed symptoms

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## CAMP BLESSING TEXAS EVACUATION AND REUNIFICATION PLAN WITH DIRECTIONS

Camp Blessing Texas, 7227 Camp Blessing Ln, Brenham, TX 77833 to Washington County Fair, 1305 E Blue Bell Rd #110, Brenham, TX 77833  
 Drive 10.0 miles, 12 min



Map data ©2026 Google 1 mi

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## Appendix M: Communication

This appendix identifies the communication systems, equipment, redundancy measures, and management practices used by Camp Blessing Texas to support effective emergency response operations.

### M.1 Primary Communication Systems

System	Description	Notes
Two-Way Radios	Handheld radios used for onsite staff communications	Primary onsite system
Mobile Phones	Cellular devices used for external and backup communications	Used for offsite coordination
Public Address (PA) / Alert System	Fixed or portable system for camp-wide announcements	Operable without internet

### M.2 Backup and Alternate Communication Methods

Method	Description
Runners	Staff assigned to physically relay messages
Vehicle PA Systems	Loudspeaker systems mounted on camp vehicles
Audible alert devices	Whistles, air horns, or similar devices

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## M.3 Emergency Communications Equipment Inventory

### M.3.1 Onsite Communications Equipment

Equipment	Quantity	Primary Location	Backup Power
Two-Way Radios	80	Property Staff, Summer Leadership Staff, Cabin Staff, Activity Staff	Spare batteries
Radio Charging Stations	80	Office and with each radio	Generator / battery
PA system components	34	Base controller in office, speaker in each cabin space and activity space	Yes - Battery
NOAA/NWS weather alert radio	1	Office	Battery
Audible alert devices (horns/whistles)	1	Office	N/A

### M.3.2 Power and Connectivity Resources

Resource	Description	Notes
Spare radio batteries	Battery backup for radios	Maintained charged
Portable power packs	Support critical devices	As needed
Generator	Extended power outages	Fuel maintained
Broadband connection #1	Primary internet service	Nextlink Internet – Radio Internet with tower that connects via end-to-end fiber optic.
Broadband connection #2	Redundant internet service	Starlink

The camp maintains two broadband internet connections through distinct service providers in compliance with Texas Health and Safety Code § 141.0092. These services are maintained by the Emergency Preparedness Coordinator and Safety Officer in conjunction with outside consultants.

# CAMP BLESSING TEXAS EAP

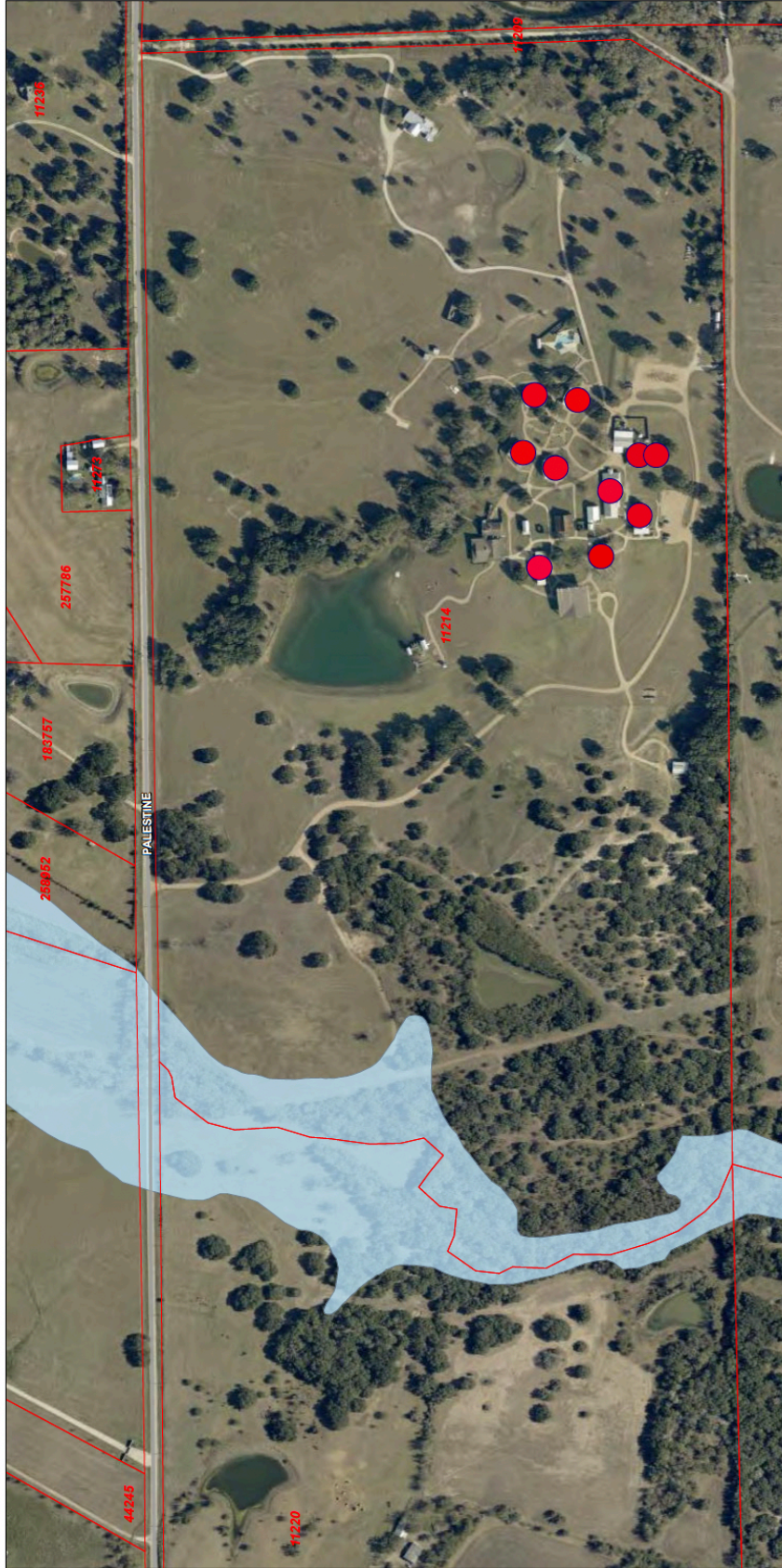


USDA, USGS The National Map: Orthoimagery: Data refreshed June, 2024. Powered by Esri

<b>MAP PANELS</b>	<ul style="list-style-type: none"> <li>Approximate location based on user input and does not represent an authoritative property location</li> <li>Selected Floodmap Boundary</li> <li>Digital Data Available</li> <li>No Digital Data Available</li> <li>Unmapped</li> <li>Area of Minimal Flood Hazard Zone X</li> <li>Effective LOMRS</li> <li>Area of Undetermined Flood Hazard Zone D</li> <li>Otherwise Protected Area</li> <li>Coastal Barrier Resources System Area</li> </ul>
<b>OTHER AREAS</b>	<ul style="list-style-type: none"> <li>Without Base Flood Elevation (BFE) Zone A, VE, AR</li> <li>With BFE or Depth Regulatory Floodway Zone AE, AO, AH, VE, AR</li> <li>0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X</li> <li>Future Conditions 1% Annual Chance Flood Hazard Zone X</li> <li>Area with Reduced Flood Risk due to Levee, See Notes, Zone X</li> <li>Area with Flood Risk due to Levee Zone D</li> </ul>
<b>SPECIAL FLOOD HAZARD AREAS</b>	<ul style="list-style-type: none"> <li>Cross Sections with 1% Annual Chance Water Surface Elevation</li> <li>Coastal Transect</li> <li>Base Flood Elevation Line (BFE)</li> <li>Limit of Study</li> <li>Jurisdiction Boundary</li> <li>Coastal Transect Baseline</li> <li>Profile Baseline</li> <li>Hydrographic Feature</li> <li>Channel, Culvert, or Storm Sewer</li> <li>Levee, Dike, or Floodwall</li> <li>Approximate Property Boundary</li> </ul>
<b>OTHER FEATURES</b>	<ul style="list-style-type: none"> <li>OTHER FEATURES</li> <li>GENERAL STRUCTURES</li> </ul>
<b>PIN</b>	<ul style="list-style-type: none"> <li>20.2</li> <li>17.5</li> </ul>

# CAMP BLESSING TEXAS EAP

## Washington CAD Web Map



4/8/2026, 12:46:13 PM

- Parcels
- Streets
- Flood Plain
- Cabin Locations

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Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.